



**SOUTHERN CALIFORNIA UNIVERSITY  
OF HEALTH SCIENCES**

**Annual Security Report**

**2014**

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**Message from Campus Safety:**

We would like to welcome all new and returning faculty, staff, and students to SCU. As members of our campus community, each of us shares the responsibility to promote and maintain a safe and secure environment. Ensuring the viability of such an environment is the chief concern of the Campus Safety Department.

We are here to serve you from 6 am – 10 pm, 365 days a year with professional officers who are ready to assist with everyday tasks and questions.

Should you have any questions or concerns, please contact us at (562) 902-3333 ext. 1, or come by our office located at the east-side of Building F. More information about our department can be found on the “Campus Safety” page at [MySCU](#).

Sincerely,

The Campus Safety Department

**The Jeanne Clery Act and Violence Against Women Re-Authorization Act:**

Originally known as the Campus Security Act, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f)) requires colleges and universities across the United States to disclose information about crime on and around their campuses. The Act is enforced by the Department of Education’s (DoE) Office for Civil Rights (OCR) and requires institutions to: publish an Annual Security Report, maintain a crime log, issue timely warnings about crimes which poses a serious or ongoing threat to the students and employees, devise an emergency response notification and testing policy, disclose criminal statistics concerning incidents related to the campus proper, the public area surrounding the campus, and at certain non-campus buildings.

More information on the Clery Act can be found at:

<http://clerycenter.org/summary-jeanne-clery-act>

Additionally, Section 304(b) of the Violence Against Women Re-Authorization Act (VAWA), adds three new crime classifications that must be reported in an institution’s Annual Security Report. These new definitions are: “dating violence,” “domestic violence,” and “stalking.” Section 304 also amends certain portions of the Annual Security Report related to sexual assault and requires that all institutions make a good-faith effort to comply with the expectations while the final regulations are being negotiated.

More information on VAWA & Section 304(b) can be found at:

<http://www.ifap.ed.gov/dpclatters/GEN1413.html>

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## **1.0 Timely Warnings**

In accordance with Clery Act requirements, the University will issue timely warnings in the event that a situation arises, either on or off campus that, in the judgment of the Campus Safety office, University Administration, and/or local law enforcement, constitutes an ongoing or continuing threat. The warning will be issued through the University email system and MySCU portal. In the event a given incident jeopardizes the technological infrastructure, a hard copy of the warning will be posted throughout the campus. Timely warnings are usually issued for arson, burglary, robbery, aggravated assault, criminal homicide, motor vehicle theft, sex offenses, hate crimes, arrests/referrals for disciplinary actions, and any other crimes as deemed necessary. The primary goal of timely warnings is to aid in the prevention of additional occurrences and – if issued – will withhold the names of victims (if there are any) as confidential. Anyone with information warranting a timely warning should immediately report the circumstances to the Campus Safety office, by phone (562 902-3333), in person (F Bldg, room 20), or by utilizing any of the yellow phone boxes located throughout campus.

Reports documenting timely warnings issued by the University (for crimes defined by the Clery Act and all other incidents) are available on the “Campus Safety” page of MySCU and at the Campus Safety office.

## **2.0 Preparation of Annual Disclosure of Crime Statistics and Availability of Annual Security Report**

Each trimester the Campus Safety department requests information from University CSAs (Campus Security Authorities) concerning the reporting of crimes and policy violations. The information gathered from the CSAs is combined with the Incident Reports recorded by members of the Campus Safety department throughout the year as well as any incidents communicated via the “[Report It](#)” tool on MySCU. The Campus Safety Lieutenant and the Executive Director of Auxiliary Operations and Physical Plant review and classify the information contained within the reports to calculate the crime statistics for the campus. Once the statistics have been compiled, the Executive Director of Auxiliary Operations and Physical Plant drafts the Annual Security Report itself, which is then approved for distribution by the Vice President for Administration and Finance.

The Annual Security Report is made available by October 1<sup>st</sup> each year to all members of the campus community. It is distributed via email to all employees and students. The most recent report, as well as the last six reports, is available on the “[Annual Security Reports and Daily Crime Log](#)” page on MySCU. Hard copies of the Annual Security Report can be attained at the Campus Safety office located in Building F.

## **3.0 Reporting Crimes or other Incidents**

The University encourages all campus community members to report any criminal activity or suspicious behavior to the Campus Safety office. Please preserve all evidence if possible so as to allow for an effective investigation.

Campus Safety officers can be reached at (562) 902-3333, by dialing extension 333 from any campus phone, or by utilizing the yellow emergency phones located throughout campus. Additionally, individuals may utilize the “[Report It](#)” tool located on the “Campus Safety” page on MySCU.

Crimes can be reported voluntarily by any member of the campus community or the general public and may be done so confidentially. However, it should be noted that the University cannot guarantee complete confidentiality where it would conflict with the obligation to investigate meaningfully and, where warranted, take disciplinary action.

Further, a list of CSAs (Campus Security Authorities) is provided below. These individuals provide information for the annual crime report and work with the Campus Safety department and law enforcement (when appropriate) to issue timely warnings and provide resources to victims.

<b>Title</b>	<b>Name</b>	<b>Contact Information</b>
VP for Administration and Finance; Title IX Coordinator	Tom Arendt	<a href="mailto:tomarendt@scuhs.edu">tomarendt@scuhs.edu</a> ; 562-902-3355
VP for Academic Affairs	Dr. Todd Knudsen	<a href="mailto:toddknudsen@scuhs.edu">toddknudsen@scuhs.edu</a> ; 562-902-3305
VP for Enrollment Management and Student Affairs	Debra Mitchell-Benavente	<a href="mailto:debramitchell@scuhs.edu">debramitchell@scuhs.edu</a> ; 562-902-3336
Dean of the Los Angeles College of Chiropractic	Dr. Mike Sackett	<a href="mailto:mikesackett@scuhs.edu">mikesackett@scuhs.edu</a> ; 562-902-3433
Dean of the College of Eastern Medicine	Dr. Greg Sperber	<a href="mailto:gregsperber@scuhs.edu">gregsperber@scuhs.edu</a> ; 562-902-3359
Dean of the College of Science and Integrated Health	(Interim) Dr. Heidi Crocker	<a href="mailto:heidicrocker@scuhs.edu">heidicrocker@scuhs.edu</a> ; 562-902-3414
Executive Director of Student Affairs	(Interim) Peter Hanna	<a href="mailto:peterhanna@scuhs.edu">peterhanna@scuhs.edu</a> ; 562-902-3384
Executive Director of Auxiliary Operations & Physical Plant; Title IX Deputy Coordinator	Joseph Eggleston	<a href="mailto:josepheggleston@scuhs.edu">josepheggleston@scuhs.edu</a> ; 562-947-8755 x 515
Student Affairs Coordinator	Amy Vargas	<a href="mailto:amyvargas@scuhs.edu">amyvargas@scuhs.edu</a> ; 562-902-3405
Chair, Clinical Internship Department; LACC	Dr. Paul Wanlass	<a href="mailto:paulwanlass@scuhs.edu">paulwanlass@scuhs.edu</a> ; 562-947-8755 x601
Chair, Clinical Internship Department, CEM	Dr. Jenny Yu	<a href="mailto:jennyyu@scuhs.edu">jennyyu@scuhs.edu</a> ; 562-947-8755 x510
Director of Sports Medicine	Dr. Nathan Campbell	<a href="mailto:nathancampbell@scuhs.edu">nathancampbell@scuhs.edu</a> ; 562-947-8755 x508

#### **4.0 Security, Access, and Maintenance of Campus Facilities**

The University campus is patrolled by Campus Safety personnel from 6am-10pm, seven days a week. From 10pm-6am, the campus is closed and the premises monitored electronically by a contracted security vendor.

Each building on campus has an alarm system; security cameras and specialized digital locks are deployed throughout the campus.

The Physical Plant department is responsible for the general maintenance of the campus. Campus Safety personnel frequently make reports to Physical Plant concerning maintenance issues related to safety (i.e. aisle way lights, exit signs, etc.).

The Campus Safety department may, on its own or by request, conduct security and/or safety surveys of buildings and offices located on the campus.

#### **5.0 Campus Law Enforcement**

The University's Campus Safety department is staffed by associates from a third party security vendor. They represent the on-site security force, but do not have the privileges of law enforcement personnel such as the ability to make an arrest. Their primary mission is to ensure the safety of all campus community members by reporting safety/security issues; conducting investigations, and monitoring security cameras. Campus Safety can be contacted by dialing extension 333 from any campus phone, calling (562) 902-3333, or by utilizing any of the yellow emergency phones located throughout campus.

The Campus Safety department also provides the following services:

- Safety Escorts
  - The department operates a safety escort service during business hours, 365 days a year. Escorts will only be provided within SCU's property and can be arranged by calling the department.
- After-Hours Operator
  - Campus Safety works closely with the campus operator who handles communication and dispatch capabilities during normal business hours. After normal business hours, Campus Safety officers serve as the primary campus operators.
- Lost and Found
  - The Campus Safety office is the official clearing house for all property lost or found on university grounds. Found property is retained by the department for 90 days.
- Alarm Systems/Security Cameras
  - Campus buildings have fire and burglar alarms as well as security cameras that are monitored by the department.
- Security/Safety Survey

- Campus Safety officers conduct security/safety surveys concerning university grounds, buildings, and offices.
- Parking Enforcement
  - Campus Safety officers may investigate collisions occurring on campus. Officers may also issue citations for parking/driving violations.
- Investigations
  - The Campus Safety department conducts administrative investigations involving University rules and regulations. These investigations may involve students, employees, and visitors. Appropriate referrals necessitating further review and action may be made to Student Affairs, Human Resources, or local law enforcement.

The University's local law enforcement entity is the Los Angeles County Sheriff's Department, Norwalk Station ((562) 868-8711). The Sheriffs work closely with our Campus Safety department when incidents arise. The University does not have a formal written MOU or MOA with the Sheriff's Department.

## **6.0 Prompt and Accurate Reporting of Crimes**

The University intends to provide a safe environment consistent with that required in an academic institution. Consequently, the Campus Safety department communicates openly with the Los Angeles County Sheriff Department concerning any crimes witnessed or reported to them (for more information on the Campus Safety department, see 5.0 above). Even though the University takes such efforts to provide for a secure and safe environment, it must be recognized that ultimately each individual is also responsible for his or her own safety and security. Within these guidelines, the following protocols are encouraged:

- Report all crimes immediately to Campus Safety at extension 333 from a campus phone or (562) 902-3333.
  - *Prompt reporting may assist in the apprehension and prevention of future crimes. Preserve all evidence.*
- Report all suspicious persons, circumstances, or situations to Campus Safety officers or CSAs (see 5.0 above) as soon as feasible.
- Utilize the "[Report It](#)" tool to confidentially report suspect, concerning, or criminal behavior.
  - Please provide as many specific details that may be relevant to the crime/incident/issue (who, where, what, when, etc.)

## **7.0 Counselors and the Reporting of Crimes**

The University offers counseling resources through external institutions [Biola University (562) 903-4800] and the Intercommunity Counseling Center (562) 204-4180]



and encourages all counselors to, if and when they deem it appropriate, inform any individuals they are counseling about their right to pursue charges as well as the ability to report crimes on a voluntary, confidential basis. Consequently, only aggregate data provided by counselors is considered for the inclusion of the incident(s) in the annual publication of crime statistics.

## **8.0 Advisement of Campus Security Procedures and Practices**

During each graduate program orientation (Fall and Spring), Campus Safety personnel make a presentation to incoming students regarding the services offered by the department, how to easily file a report of crime or other incident (via the “[Report It](#)” tool), specialized information on the campus’ sexual misconduct policy, emergency contact numbers, and the University’s emergency alert system. Students are encouraged to further explore the “Campus Safety” page on MySCU for other helpful information including the most recent [Annual Security Reports](#) and the [Daily Crime Logs](#) maintained by Campus Safety.

The Daily Crime Logs are created, kept, and maintained by Campus Safety personnel and include all crimes reported to them including: the nature, date, time, and general location of each crime; and the disposition of the complaint, if known. If new information about an entry becomes available to Campus Safety, then the new information will be recorded in the log within two business days from the time Campus Safety was made aware of the latest information. Entries on the Log are available for public inspection within two business days of the initial report being made; except where the disclosure of such information is prohibited by law or such disclosure would jeopardize the confidentiality of the victim (if there is one). Additionally, if there is clear and convincing evidence that the release of information from a Daily Crime Log would jeopardize an ongoing criminal investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence, such information may be withheld until that damage is no longer likely to occur from the release of such information.

Both students and employees have access to an optional training detailing the manner in which our Emergency Alert system operates and all new hires and incoming students and employees have a required training concerning Title IX which addresses sexual misconduct issues, prevention, and reporting.

Newly hired employees are also provided with a Campus Safety information document which details the department’s services, contact information, and procedures.

Additionally, as necessary, the Campus Safety department and Student Affairs may send out notifications via campus email concerning crime awareness and tips for prevention (i.e. an email alert notifying the campus of an increase in reported theft inside the lecture halls and reminders to properly store and protect their individual property).

## **9.0 Crime Prevention**

The International Association of Campus Law Enforcement defines crime prevention as “the anticipation, the recognition, and the appraisal of a crime risk and the initiation of action to remove or reduce it.” Consequently, the University has created a

new online program to address one of the most serious crimes facing educational institutions: the Active Shooter scenario. Given that there is yet no tangible way to preclude such an incident, the online program offers a training video and other resources focused on mitigating an individual's personal exposure should such an incident occur. This program is made available to all students, staff, and faculty and is on the [Campus Safety Department](#) page at MySCU.

Further, the University has put in place a mandatory "Preventing Violence in the Workplace" training for all employees. This online training is part of the on-boarding process and is required annually thereafter. The training covers topics such as: types of violence, risk factors, red flags, dealing with volatile situations, and reporting procedures.

The Campus Safety department also promotes crime prevention and safety awareness by way of its "Did You Know" campaign which utilizes the campus' digital signage displays to highlight the various services provided by the department as well as addressing helpful tips on how to reduce the potential of becoming a victim of certain crimes. The information is presented in an image format which appears on screen multiple times each day of the week. At a minimum, there are twelve images in rotation.

Direct advisement of less severe crime, frequency, and manners in which to prevent/preclude becoming a victim (such as petty theft, larceny, etc.) are distributed at the discretion of the Campus Safety department or at the request of Human Resources or Student Affairs by email.

## **10.0 Off-Campus Monitoring of Criminal Activity**

SCU does not recognize any student organizations that operate off-campus locations. Student clubs that participate as chapters of larger regional or national organizations are operated from the main campus and are subject to the rules, regulations, and monitoring documented here as well as in the Student Code of Ethics (§6.5.1.3 and §2.2.1.1 of the *SCU Policy Manual*).

## **11.0 Possession, Use, and Sale of Alcoholic Beverages and Illegal Drugs**

The University's policies and California State Law regarding alcohol and drugs are covered in the Student Code of Ethics (§6.5.1.3 and §2.2.1.1 of the *SCU Policy Manual*). The possession, sale, or furnishing of alcohol on the University campus is governed by the above mentioned policies and California State Law. Laws regarding the possession, sale, consumption, or furnishing of alcohol are controlled by the California Department of Alcohol and Beverage Control (ABC). However, the enforcement of alcohol laws on-campus is the responsibility of the Campus Safety department. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Campus Safety department. Campus Safety will assist any law enforcement agency conducting a narcotic or alcohol investigation on campus. Violators of the SCU policy on alcohol and drugs will be subject to various sanctions including termination or dismissal from the University.

The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of SCU Policy for anyone to

consume or possess alcohol in any private area of campus without prior University approval. Organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the University.

### **12.0 Drug or Alcohol Abuse Education Programs**

The University's Drug and Alcohol Abuse Program includes, at a minimum, a written annual distribution to each student and employee stating the standards of conduct that clearly prohibits the unlawful possession or distribution of illicit drugs and abuse of alcohol by students and employees; a description of applicable legal sanctions under local, state or federal law; a description of health risks associated with the use of illicit drugs and the abuse of alcohol; a description of available drug or alcohol counseling, treatment or rehabilitation or re-entry programs; a clear statement of the disciplinary sanctions that the University will impose on students and employees; and a biennial review by the University of its program to determine its program effectiveness and to ensure that disciplinary sanctions are consistently enforced.

The University has also established a referral resource for those employees or students who wish to avail themselves of any drug or alcohol counseling, treatment, rehabilitation, or re-entry programs. All inquiries are held in the strictest of confidence and will not affect an employee's job security or a student's participation in the University.

The University does not subsidize any costs associated with such referral services or treatment programs. An employee may use sick leave to which he or she is entitled for the purpose of entering and participating in an alcohol or drug rehabilitation program. Once sick leave has been used, the employee may request a leave of absence as covered in the University's Leave of Absence Policy.

### **13.0 Disclosure of Disciplinary Procedure Outcomes**

The University will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of Title 18, United States Code), or sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

### **14.0 Emergency Procedures Process**

Each week, University administration issues an email documenting the upcoming week's designated Senior Administrator on Call (SAOC) to University Cabinet Members. This designation is per the Emergency Management Plan (Appendix 2.3.2 if the *SCU Policy Manual*). The SAOC takes primary responsibility for ensuring proper response to an emergency. This may include the activation of all or part of the Campus Community Emergency Response Team during a crisis that will require multi-level decision-making.

The Campus Safety department as well as the Executive Director of Auxiliary Operations and Physical Plant, and the Executive Director of Information Technology

collectively serve as the campus' first responders. It is their responsibility to contact the designated SAOC if required by a given incident or emergency.

Consequently, each of these individuals is authorized to issue an emergency alert via the University's Emergency Notification System (Everbridge). If possible, the first responder will consult with the SAOC before issuing such an alert, however, if contacting the SAOC is not feasible given the situation or if – in the opinion of the first responder – members of the campus community are in immediate danger, an emergency alert may be issued independently and without delay. In the event the Emergency Notification System is utilized, all registered users of the system will be notified. For the purposes of maintaining the most accurate user database, the University automatically enrolls students upon matriculation and maintains their account until 6 months after they have graduated or left the University. Similarly, employees are registered upon date of hire and their accounts remain active until 6 months after their departure from the University.

In an emergency situation, information will be disseminated to the external public in a timely manner as it becomes available. The Communications & Brand Management department is responsible for all means of external communication related to an emergency incident. The primary form of distribution will be from the University's main web page, [www.scuhs.edu](http://www.scuhs.edu).

In order to prepare for emergency situations or other such crises the University has placed emergency supplies in each office/building with necessary survival supplies and first aid kits. Additionally, each classroom on campus has a similar kit. The first aid kits are checked monthly and refilled by Campus Safety personnel, while the emergency supplies are checked and refilled annually. These office/classroom kits are purposely placed so as to be able to support individuals that may be trapped inside a building during and after an emergency situation. The kits are the responsibility of "Building Coordinators" who are to bring the kits with them if evacuation of the building is possible. In addition to the office/classroom kits, the University maintains an emergency supply area inside Building "B" which contains large quantities of water, food, flashlights, sanitary devices, and other survival items.

At least annually, students and employees are communicated with via email concerning the University's emergency response and evacuation procedures; the most recent information is always available on the "Campus Safety" [MySCU](#) page. In the event of an evacuation, students and employees will be directed to safe locations away from the campus buildings. Evacuation drills are conducted twice each year, once in the fall and once in the spring. Reports documenting the drills are available in the Campus Safety office and on the "Campus Safety" [MySCU](#) page.

## **15.0 Sex Offenses**

The University considers issues of sexual misconduct and discrimination (including harassment, rape, sexual assault, stalking, dating violence, and domestic violence) serious violations of campus policy and the law. As such, SCU has adopted a thorough "[Title IX: Policies and Procedures](#)" document which addresses issues regarding the reporting of such behavior, the University's investigation process, the grievance procedure, and steps related to taking action following any sexual violence/assault. The information is updated when appropriate to reflect the most current information possible

and is easily accessible to all members of the campus community on the “Campus Safety” page on [MySCU](#).

## 15.1 Sex Offense Definitions

### Sex Discrimination

*Sexual Discrimination is defined as inequitable treatment of individuals on the basis of gender; including both sexual harassment and sexual assault.*

### Sexual Harassment

*Sexual Harassment is defined as unwanted or unwelcomed sexual advances, or visual, verbal, or physical conduct of a sexual nature. This definition includes many forms of offensive behavior and includes gender-based harassment of a person of the same sex as the harasser.*

#### Example(s)

- Offering employment or academic benefits in exchange for sexual favors
- Making or threatening reprisals after a negative response to sexual advances
- Visual conduct that includes leering, making sexual gestures, or displaying of sexually suggestive objects or pictures, cartoons or posters
- Verbal conduct that includes making or using derogatory comments, epithets, slurs, or jokes
- Verbal sexual advances or propositions
- Verbal abuse of a sexual nature, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, or suggestive or obscene letters, notes, or invitations
- Physical conduct that includes touching, assaulting, or impeding or blocking movements
- Unwelcome sexual advances (either verbal or physical), requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:
  - Submission to such conduct, communication, or solicitation is made either explicitly or implicitly a term or condition of an individual's employment or academic status or progress;
  - Submission to or rejection of such conduct, communication, or solicitation is used or threatened as the basis for employment, academic, or student life decisions; or
  - Such conduct, communication, or solicitation has the purpose or effect of unreasonably interfering with an individual's work

performance or creating an intimidating, hostile or offensive working or academic environment.

### Sexual Violence/Assault

*Sexual violence is defined as any physical sexual act perpetuated against a person's will or where the person is incapable of giving consent due to that person's mental faculties or use of substances. Sexual violence/assault may include: the intentional touching, either of the victim or when the victim is forced to touch, directly or through clothing, of another person's genitals, breasts, groin, or buttocks; sexual penetration or sexual penetration with an object. It should be noted that the lack of consent exists when force, intimidation or threat, temporary or permanent mental incapacity on the part of the victim, temporary or permanent physical helplessness on the part of the victim, or incapacity to consent due to the youth of the victim are factors.*

#### Example(s)

- Rape
  - Any nonconsensual sexual intercourse accomplished by means of threat, force, or fraud
  - *California Penal Code 261*
- Statutory Rape
  - The engaging in of sexual intercourse wherein at least one individual is a minor (under 18 and not the spouse of the other individual), even when the underage party consents to the act.
  - *California Penal Code 261.5*
- Oral Copulation by Force
  - Oral copulation is defined as any contact between the mouth of one person and the sexual organ or anus of another person. The act is accomplished once the contact has been made, regardless of whether or not there was penetration. These acts become sexual assault when they are
    - Performed with a minor (who cannot legally consent to a sexual act)
    - Performed on an adult who has not consented to the act
    - Accomplished through force or fear
  - *California Penal Code 266c*
- Forcible Penetration with a Foreign Object
  - Any person who commits an act of sexual penetration when the act is accomplished against the victim's will by means of force, violence, duress, menace, or fear or immediate and unlawful bodily injury on the victim or another person
    - "Sexual Penetration" is the act of causing the penetration, however slight, of the genital or anal opening of any person or causing another person to

penetrate the defendant's or another person's genital or anal opening for the purpose of sexual arousal, gratification, or abuse by any foreign object, substance, instrument, or device, or by an unknown object.

- *California Penal Code 289*
- Sexual Battery
  - Any person who touches an intimate part of another person while that person is unlawfully restrained by the accused or an accomplice, and if the touching is against the will of the person touched and is for the purpose of sexual arousal, sexual gratification, or sexual abuse.
  - *California Penal Code 243.4*
- Drug Facilitated Sexual Assault
  - "Date Rape"
    - So called "date rape" is also known as "acquaintance rape" or "hidden rape" and usually occurs between individuals who know each other.
    - Substances can be willingly ingested or surreptitiously administered which can render an individual incapable of providing consent
- Sexual Coercion
  - Pressuring an individual to perform sexual acts after a date because individual feels that it is "owed" to them
  - Pressuring an individual to perform sexual acts after they have stated "NO"

### Sexual Misconduct

*Sexual misconduct is a broad term used to encompass unwelcome behavior of a sexual nature. Sexual misconduct may vary in its severity and consists of a range of behaviors including (but not limited to) sexual discrimination, sexual harassment, sexual violence/assault, sexual exploitation, and stalking. Sexual misconduct can occur in any sex and gender configuration (i.e. between the opposite sex or the same sex) regardless of sex and gender identity.*

### Sexual Exploitation

*Sexual exploitation occurs when a person takes non-consensual, unjust, or abusive sexual advantage of another, for their own advantage or benefit, or for the benefit or advantage of anyone other than the one being exploited.*

Example(s)

- Photographing or video/audio taping of sexual contact/activity without consent
- Observing someone involved in sexual contact/activity, sexual intercourse/penetration or in a state of undress, without their knowledge
- Inducing intoxication/incapacitation for the purpose of sexual activity

### Stalking

*Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to: fear for their safety, the safety of others, or suffer substantial emotional distress.*

#### Example(s)

- Intentionally following an individual
- Appearing at a person's home, class, or place of work
- Making frequent phone calls, emails, SMS messages, tweets, digital posts, etc. to an individual
- Leaving frequent written messages or objects for an individual
- Vandalizing an individual's property

### Dating Violence

*Dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and; where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.*

### Domestic Violence

*Domestic violence is a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, a person with whom the victim shares a child in common, a person who is cohabiting with or has cohabited with the victim as a spouse or intimate partner, a person similarly situated to a spouse of the victim under the domestic or family violence laws of the state of California, or any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the state of California.*

## **15.2 Consent Summary**

- Consent is informed, freely, and actively given; it requires clear communication between all persons involved in the sexual encounter



- There is no such thing as “assumed” consent
- Silence, by itself, cannot constitute consent
- Consent can be communicated verbally or by actions, but in whatever way consent is communicated, it must be mutually understandable
- It is the responsibility of the initiator of sexual contact to make sure they understand fully what the person with whom they are involved wants and does not want sexually
- Consent to one form of sexual activity does not imply consent to other forms of sexual activity
- Previous relationships or consent does not imply consent to future sexual acts
- Consent cannot be procured by use of physical force, compelling threats, intimidating behavior, or coercion
  - Coercion is unreasonable pressure for sexual activity
  - Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another
- Effective consent cannot be given by minors, mentally disabled individuals, or person’s incapacitated as a result of drugs or alcohol
- If you have sexual activity with someone you know to be – or should know to be – mentally or physically incapacitated (by alcohol or other drug use, unconsciousness or blackout), you are in violation of this policy
  - Incapacitation is a state where one cannot make a rational, reasonable decision because they lack the ability to understand the who, what, when, where, why or how of their sexual interaction
  - This policy also covers someone whose incapacity results from mental disability, sleep, involuntary physical restraint, or from the ingestion of substances

### **15.3 Title IX Coordinators**

The University has identified the following individuals as those responsible for addressing concerns, conducting investigations, and ensuring compliance concerning sexual misconduct, non-discrimination, and harassment policies. Each of the individuals listed below are openly available to meet with students and/or employees who believe that any of the above situations have occurred:

Title IX Coordinator  
 Thomas Arendt, Vice President for Administration & Finance/CFO  
[tomarendt@scuhs.edu](mailto:tomarendt@scuhs.edu)  
 562-902-3355  
 16200 Amber Valley Drive  
 Whittier, CA 90604  
 Building “A”

Title IX Deputy Coordinator (for Students)  
 Joseph Eggleston, Director of Auxiliary Services  
[josepheggleston@scuhs.edu](mailto:josepheggleston@scuhs.edu)  
 562-947-8755 x515  
 16200 Amber Valley Drive  
 Whittier, CA 90604  
 Building “C”

Title IX Deputy Coordinator (for Employees)  
 Cindy Scheibel, Human Resources Coordinator  
[cindyscheibel@scuhs.edu](mailto:cindyscheibel@scuhs.edu)  
 562-902-3309  
 16200 Amber Valley Drive  
 Whittier, CA 90604  
 Building “C”

Should the alleged perpetrator be either the designated Coordinator or one of the Deputy-Coordinators, a non-alleged Coordinator from the above list will handle the complaint.

Should neither of the Deputy Coordinators nor the Coordinator be eligible to handle the complaint because they are alleged perpetrators, the University President, John Scaringe, will investigate and process the complaint.

#### **15.4 Reporting Procedures**

Southern California University of Health Sciences (SCU) considers all complaints seriously and will diligently strive to remedy the situation and ensure the safety of victims. SCU encourages those who have experienced or observed any form of sexual misconduct, discrimination, harassment, assault, stalking, dating violence, or domestic violence to:

- Report the incident promptly
  - Available reporting options
    - If the victim is a student, report the incident to Deputy Coordinator Joseph Eggleston (contact information above)
    - If the victim is an employee, report the incident to Deputy Coordinator Cindy Scheibel (contact information above)
    - If neither Deputy Coordinator is available, report the incident directly to the Coordinator, Tom Arendt (contact information above)
    - Victims can also report incidents via the “[Report It](#)” tool located on the Campus Safety page at MySCU
    - Victims can call the on duty Campus Safety Officer at 562-902-3333 or by picking up any yellow “Emergency” phone on campus (victims have the right to not file a formal complaint with Campus Safety)

- Victims can call the 24/7 Intercommunity Counseling Center Hotline at 562-353-7702
- Seek available assistance
  - Peace Over Violence (24 hour hotline)
    - 310-392-8381
    - 213-626-3393
    - 626-793-3385
    - [www.peaceoverviolence.org](http://www.peaceoverviolence.org)
  - RAINN (Rape, Abuse, & Incest National Network)
    - 1-800-656-HOPE
    - [www.rainn.org](http://www.rainn.org)
- Pursue University conduct charges and policy violations
  - SCU Policy Manual Vol. II and Vol. XI
    - A hardcopy is available in the reference section of the Learning Resource Center
    - An electronic copy is available via the “Human Resources” page via [MySCU](#)
- Pursue criminal prosecution of the offender
  - Los Angeles County Sheriff’s Department – Norwalk Station
    - 562-863-8711
- File a formal complaint with the:
  - Office of Civil Rights (OCR)
    - 415-486-5555
    - Email: [ocr.sanfrancisco@ed.gov](mailto:ocr.sanfrancisco@ed.gov)
    - [www.ed.gov/ocr](http://www.ed.gov/ocr)
  - U.S. Equal Employment Opportunity Commission
    - 800-669-4000
    - [www.eeoc.gov](http://www.eeoc.gov)
  - California Department of Fair Employment and Housing (DFEH)
    - <http://esq5.houdiniesq.com/dfeh2/esq/reg/>
    - [www.dfeh.ca.gov](http://www.dfeh.ca.gov)
    - 800-884-1684

## 15.5 Rape and Sexual Violence

Pursuant to adoption of Resolution No. 46 adopted September 8, 1987 by the California State Assembly, the University does hereby adopt a Rape and Sexual Assault policy, which shall be incorporated into the disciplinary policies and practices of the University.

Appropriate disciplinary action shall be taken against students or members of the University community who participate directly or indirectly in rape or sexual assault that occurs on University property or at a University related function or activity.

Due process shall be guaranteed by the University to any individual accused of the crime of rape or sexual assault. Appropriate consideration shall also be given to the rights of victims pursuant to the specific requirements of Assembly Concurrent Resolution No. 46.

If discipline of the individual(s) accused of sexual assault is warranted, the actions to be taken by the University may include: required participation in counseling services, required participation in behavior education, issuance of no-contact orders, designations of persona non grata, suspension, termination, or dismissal/expulsion from the University.

Students who are victims of rape or sexual violence are encouraged to report the crime to Campus Safety, the appropriate Title IX Coordinator (*a list of Title IX Coordinators can be found on the "Campus Safety" page at [MySCU](#)*), and the local police department as soon as possible, as well as to preserve evidence which may be needed for presentation during criminal prosecution for the offense; however, victims are under no obligation to report the crime to either Campus Safety or local law enforcement. Victims may also report crimes related to sexual violence and rape to counselors at either Biola University or the Intercommunity Counseling Center, both of whom provide counseling resources for SCU. Reports to counselors can be made confidentially at the discretion of the victim (see Section 7.0 above for more information).

The Office of Student Affairs will assist students in identifying and contacting medical assistance, the local police, counseling assistance, and reporting an offense, if such assistance is requested by the student.

In cases of rape or sexual assault, the University's response will be equitable to both parties concerning procedural options and individual rights. In cases of confirmed rape or sexual assault, the University's primary concern is the safety of the victim as well as other campus community members.

Rape and sexual assault are considered acts of violence; if committed by students, these acts constitute the most serious violations of the code of ethics.

The University's policies prohibiting rape and sexual assault by students are stated in the Student Conduct Ethics (§6.5.1.15 and §2.3.2.9 of the *SCU Policy Manual*) and fall within the jurisdiction of the Vice President for Enrollment Management and Student Affairs and the Title IX Coordinator(s).

## **15.6 Grievance Procedure and Preliminary Investigation**

The University's Grievance Procedure is applicable for all complaint scenarios (student against student, employee against student, student against third party, etc.). The appropriate Title IX Coordinator or Deputy Coordinator will provide for the adequate, reliable, and impartial investigation of all complaints.

- Reporting incidents directly to the appropriate Title IX Coordinator or Deputy is the most efficient way of beginning the grievance procedure
  - Refer to 15.3 above for a list of responsible Coordinators and their contact information
  - Refer to Section 15.4 above for additional reporting options
- There is no time limit for the reporting of an incident of sexual discrimination or beginning the grievance procedure, however all incidents of sex discrimination, including sexual misconduct or retaliation, should be reported immediately
  - Timely reporting is essential for an efficient investigation and the prevention of any future discriminatory actions

- Employees are obligated to report any behavior they feel is in violation of this policy

The University provides for both an informal and formal grievance procedure. Prior to either procedure, a preliminary investigation will be conducted by the relevant Title IX Deputy Coordinator of the Title IX Coordinator.

The preliminary investigation will be completed over the course of thirty (30) calendar days from the date the complaint was filed; however, if circumstances permit, more time may be required and an extension warranted. The purpose of this investigation is to establish whether there is a reasonable basis for believing that the alleged violation has occurred. The Title IX Coordinator or Deputy Coordinator responsible for the investigation shall promptly provide the person against whom the complaint is made with a copy of the formal complaint and shall notify the appropriate University officer or supervisor of the nature of the complaint and of the identity of the parties. In conducting the investigation, the Title IX Coordinator or Deputy Coordinator may interview the complainant, the person against whom the complaint is made, and any other persons believed to have relevant factual knowledge. At all times, the investigator shall make a demonstrated and documented effort to maintain confidentiality; however, the University cannot guarantee complete confidentiality where it would conflict with the obligation to investigate meaningfully and, where warranted, take disciplinary action. Additionally, the University will act to ensure that all participants involved maintain confidentiality to the degree possible.

If the investigation reveals that there is insufficient evidence to support the allegation, the complaint will be dismissed.

If, however, the Title IX Coordinator or Deputy Coordinator determines that there is sufficient evidence to support the allegation, said Coordinator will inform the complainant and accused of the rights and procedures concerning the appropriate grievance process.

In either case, the Title IX Coordinator or Deputy Coordinator will, based on the preponderance of the available evidence, issue a finding as to whether or not they, as a representative of the University, consider that the alleged conduct which necessitated the investigation did, or did not, occur. Both of the parties involved in the allegation are to be provided this finding along with the recommendation concerning evidence.

The Title IX Coordinator and/or Deputy Coordinators have the ability to investigate concerns related to sexual misconduct and sexual discrimination without the request of a formal inquiry.

### **15.7 Informal Grievance Procedure**

- Informal resolution procedures are optional and may be used if the University determines that it is appropriate. The Informal Procedure is never to be applied in cases involving violence or non-consensual sexual intercourse and should further never imply that a complainant resolve issues/problems directly with the accused individual.
- Once a report of sexual misconduct has been made, informal resolution procedures will be pursued within fourteen (14) calendar days of the initial report.

However, if circumstances permit, more time may be required and an extension warranted.

- An investigation into the report shall be conducted by the appropriate Title IX Coordinator or Deputy within fourteen (14) days of the report being made. However, if circumstances permit, more time may be required and an extension warranted.
- Once the informal resolution procedure is complete, written notification of the outcome shall be distributed to all parties by the responsible Title IX Coordinator or Deputy within three (3) days of the determination of the findings.
- The University shall take reasonable steps to prevent the recurrence of sexual misconduct and sex discrimination in any form. If such reoccurrence takes place, those responsible for such behavior may be subject to actions under the Student Code of Ethics (SCU Policy Manual Vol. XI) or the Employee Handbook (SCU Policy Manual Vol. III).
- The University will take all necessary steps to remedy the discriminatory effects on the affected party and others.
- Should the reporting party be unsatisfied with the outcome of the informal procedure, the formal procedure may be pursued.

## **15.8 Student Formal Grievance Procedure**

The Student Formal Grievance Procedure for issues concerning sexual misconduct and/or sexual discrimination follows the disciplinary process below, based around the Student Code of Ethics breaches (SCU Policy Manual Vol. VI).

### Investigation

Upon receipt of a report or other information about alleged violation(s) of the student code of ethics to the Executive Director of Student Affairs (or designee), a University official may conduct an inquiry to determine whether the allegation(s) being reported appears to have merit. The person(s) filing the report, the person(s) alleged to be involved in the violation, and/or the person(s) who may have witnessed pertinent acts or who may have pertinent information about the incident may be summoned to provide information prior to judicial charges being issued. The accused and complainant are never to have direct interaction or exchange any communication during this process. A student who fails to appear when summoned during investigations may be charged with a violation of the Student Code of Ethics.

### Judicial Charges

A student will be charged and summoned to a judicial hearing when there is reasonable basis to believe that the student may have committed a violation of the student code of ethics per the investigation by the University official. A written notice of charges shall be presented to the accused student by the Executive

Director of Student Affairs (or designee). The written notice will specify the policy or regulation that the student or organization is alleged to have violated; state the time, date, and place of the occurrence; and include the possible sanctions that will be enforced if the student or organization is determined to have violated the policy or regulation. In addition, prior to and during the hearing, the student or organization shall be afforded reasonable access to review the “Case File” and will be provided with materials concerning their student rights. The “Case File” includes documents pertaining to the matter. The personal notes of faculty and staff members and privileged information of other students are not included in the Case File, and thus are not accessible.

### Scheduling

Cases will be schedule for formal hearing, which shall be not less than three or more than fifteen business days after the accused student has been notified. Maximum time limits for scheduling hearings may be extended at the discretion of the Executive Director of Student Affairs (or a designee).

### Judicial Hearings

All hearings shall be conducted in private and both parties are allowed advisors (including attorneys) to be present at the hearing; however, advisors are not allowed to participate in or disrupt the proceedings and can be removed from the proceeding should they fail to abide by these standards.

Judicial hearings will be governed by the following rules:

- In situations where more than one student is charged with an alleged violation, the Executive Director of Student Affairs (or designee) will determine whether to hold one hearing for all charged students or a separate hearing for each student.
- A student charged with alleged misconduct may offer documentary evidence for consideration prior or during the hearing. Evidence may include pertinent records, exhibits and other written statements.
- A student charged with alleged misconduct may offer names of witnesses to the Executive Director of Student Affairs (or designee), but must do so prior to the hearing.
- When a student denies responsibility for a violation of the rules governing student behavior, the Student Judicial Board or University official adjudicating the case shall assert the student’s responsibility on the basis of preponderance of evidence, that is, if it more likely than not that the evidence supports the charged student violated the rule. If it is so determined, the student will be found responsible.
- When a student is charged with a violation and fails to attend the pertinent hearing, the Student Judicial Board or University official may proceed with the hearing despite the student’s absence and shall base any determination

upon the evidence received. If witnesses are unable to appear, a statement by the witness can be read into the record. The board can also choose to convene again when the witness(es) can appear.

- The Executive Director of Student Affairs (or designee) will inform the charged student in writing of the results of the judicial hearing. In cases where the violation involved an allegation of violence and a student is determined to be a victim of that act, the Executive Director of Student Affairs (or designee) will also inform the victim in writing of the results of the charged student's hearing and sanctions imposed, if any.
- All procedural questions are subject to the final decision of the Executive Director of Student Affairs.

### Judicial Hearing Process

#### **Introduction**

- Prior to the hearing, the Judicial Board will conduct a pre-hearing review, to familiarize themselves with the facts of the case.
- The hearing shall be in private, to protect the confidentiality of those involved.
- The Judicial Board or University official shall provide an overview of the hearing process for the student and answer any questions the student may have about the process or the Student Code of Ethics.
- The accused student may challenge any member of the committee on the grounds of prejudice. The committee shall deliberate in private and determine, by majority vote (excluding the member being challenged), whether the member should be replaced by an alternate committee member who will be designated by the University official.
- The student or organization shall have the right to be assisted by an adviser of the student or organization's choice. The adviser, upon request of the student or organization may:
  - Advise the student in the preparation of the student's or organization's presentation.
  - Accompany the student or organization's representative to the hearing, but not participate in or disrupt the hearing.
  - Advise the student or organization in the preparation of an appeal.
- The Chairperson shall read the alleged violations of the Code as identified in the notification letter to respondent and the letter of complaint. The honesty statement is also read to all participants.
- Witnesses are asked to leave the room.
- In the case of sexual misconduct, sexual harassment, sexual discrimination, rape, sexual assault, stalking, domestic violence, and dating violence, neither party will be present in room of the proceeding at the same time.



### **Discussion and Questioning**

- After witnesses have left the room, the Chairperson will ask the complainant or respondent if they would like to make brief opening statements.
- The complainant is asked to make a narrative statement regarding the incident.
- The respondent is asked to provide a narrative account of the incident.
- Board members direct questions to either complainant or respondent, as needed.
- The complainant is asked to identify the witnesses to be called and the relevancy of their testimony. The Chairperson should be liberal in allowing relevant witnesses. Character witnesses for the complainant are not usually appropriate. The Chairperson will approve all witness before the start of the hearing.
- The respondent is asked to identify the witnesses to be called and the relevancy of their testimony. Again, the Chairperson should be liberal in allowing relevant witnesses.
- The complainant's witnesses are heard first as follows:
  - Each witness provides a narrative account. The specific charges may be shared with the witness.
  - Questions are asked by Board members, followed by the respondent and the respondent's representative, provided the questions are not redundant.
  - The Board may ask additional questions, as necessary.
- The respondent's witnesses are heard last according to the same procedure outlined for the complainant.
- The respondent or the complainant is dismissed.

### **Deliberation**

- When the Judicial Board or University official has gathered the pertinent information, the student's responsibility with each charge will be determined by a majority vote of the Judicial Board or by a University official, and any recommended sanctions to be imposed.
- No charge shall be found to be substantiated unless there is clear, convincing, and reliable evidence in support of the charge established in the hearing.
- The Judicial Board or University official may continue the judicial hearing on a future date, if needed.
- The Judicial Board or University official will inform the student about the opportunity to appeal any decision, and inform the student of the process to appeal.
- The Judicial Board or University official will inform the Executive Director of Student Affairs (or designee) of their recommended decision and recommended sanctions.

- The Executive Director of Student Affairs (or designee) will make a final decision based on the recommendations and will communicate in writing the final decision and sanctions to the student within five business days of the hearing.

### **Sanctions Recommendation and Determination**

Any student found responsible for any violation of the student code of ethics may expect to receive sanctions. If discipline of the individual(s) accused of sexual assault is warranted, the actions to be taken by the University may include: required participation in counseling services, required participation in behavior education, issuance of no-contact orders, designations of persona non grata, suspension, termination, or dismissal/expulsion from the University.

- During the final part of the hearing, board members determine disciplinary sanctions to be recommended to the Executive Director of Student Affairs (or designee).
  - The Chairperson explains the possible sanctions available to the Board and the sanctioning process.
  - Board members ask questions of the respondent to attempt to determine motivation, sense of remorse, etc.
  - The participants are dismissed while the Board determines appropriate sanctions.
  - The respondent will be notified in writing of the decision once a final determination has been reached by the Executive Director of Student Affairs (or designee). The respondent's right to appeal the decision and/or sanction will be included in the notification
  - The Board deliberates and prepares a final sanction recommendation. The Chairperson prepares a case opinion which is submitted to the Executive Director of Student Affairs (or designee).

### **Appeals Process**

Any decision recommended by the Student Judicial Board or University official and determined by the Executive Director of Student Affairs (or designee) may be appealed by the accused student (or by the complainant, if there is one) to the Executive Director of Student Affairs within five business days of the decision. Such appeals shall be in writing and delivered to the Executive Director of Student Affairs (or designee). A student's notice of appeal suspends the imposition of sanctions until the appeal is finally decided.

The basis for appeal shall only include the following:

- A claim that the original hearing was not conducted fairly in light of the charges and information presented.

- A claim that the decision reached was not based on substantial evidence.
- A claim that the sanction(s) imposed was/were not appropriate for the violation of the Student Code of Ethics.
- A claim that the student has new evidence to present that is sufficient to alter a decision or relevant facts that were not brought out in the original hearing.

If the Executive Director of Student Affairs (or designee) determines there is merit for an appeal, the facts of the incident will be reviewed with the student, typically in a personal meeting between the Executive Director of Student Affairs (or designee) and the student.

Appeals can result in one of the following ways:

- The student will be found not responsible for the violation of the Student Code of Conduct.
- The student's original sanction will be upheld.
- The student's original sanction will be modified.

The standard of preponderance of evidence (more likely than not) will be used in all decision-making. Once the Executive Director of Student Affairs (or designee) has rendered a decision, the student will receive a written notice of the outcome. If the student wishes to appeal the decision of the Executive Director of Student Affairs, they may submit a request in accordance with the "Final Appeal."

### **Final Appeal**

If the resolution provided by the Student Appeals Board is not satisfactory to the student filing the complaint or the respondent, the student may file a request for reconsideration via a final appeal. Such a request must be submitted in writing within a 5-day period from the date of the initial grievance decision. A request for reconsideration shall be submitted to the Vice President for Enrollment Management and Student Affairs. If the respondent is the Vice President for Enrollment Management and Student Affairs, the President will appoint another University administrator to issue a decision.

The Vice President for Enrollment Management and Student Affairs shall review the information provided concerning the grievance, the request for reconsideration, and details regarding the grievant's desired remedy and issue a final decision with 14 calendar days of receiving the request for reconsideration. The Vice President for Enrollment Management and Student Affairs' decision may include one of the following options:

- To support the initial grievance resolution provided by the Student Appeals Board, designating that resolution to be fair and appropriate, based on the information reviewed; or
- To determine that an alternate decision is appropriate based on his/her review of the grievance case information. This shall supersede any previously made decisions.

The Vice President for Enrollment Management and Student Affairs shall provide the decision in writing and document his/her final decision for the University record.

The decision of the Vice President for Enrollment Management and Student Affairs shall be considered final.

## **15.9 Employee Grievance Procedure**

No formal hearing process exists to resolve employee complaints of sexual misconduct and/or sexual discrimination. Upon the completion of the preliminary investigation described in 15.6 above, the University will take such action as is necessary and appropriate in light of the investigation's findings, consistent with the process specified in § 2.1.6 of the SCU Policy Manual. In addition, ADP (with whom SCU has a co-employment relationship with), at its discretion, may perform an independent investigation, separate from the investigation described above, which may influence the University's ultimate findings and decisions regarding appropriate corrective action.

## **15.10 Additional Considerations**

Students and employees charged with violating the sexual assault policy may be suspended on an interim basis until the case is resolved. Both the complainant and respondent student will be made aware of the outcome of the hearing regarding the charge.

If the accused individual is a faculty or staff member, on-campus procedures for resolving charges of misconduct will be handled through Human Resources. Students may – and are encouraged to – pursue criminal charges through the local law enforcement as well.

Information sessions and resources are provided by the Student Affairs department during the fall and spring orientation process and the more informal “Continued Orientation” sessions. Additionally, counseling and other educational resources are offered through the Intercommunity Counseling Center. Furthermore, Student Affairs promotes Sexual Assault Awareness Month during April and the University has a whole participates in Denim Day as a way to demonstrate the community’s commitment to awareness and prevention.

The University will make a good-faith effort to change a complainant’s academic, transportation, working, and living situations after an alleged sex offense if requested by the complainant regardless of whether the complainant chooses to report the crime to campus police or local law enforcement. The specific changes to the academic schedule will depend on numerous factors, but the resulting change will be beneficial to the complainant. If feasible and appropriate, the University may assist in altering a student’s living, transportation, and working situations if requested, however the University operates no on or off campus student housing facilities and may have limited capacity to assist with a living situation change. Student participating in the Federal Work Study program on campus may be reasonably and equitably reassigned as part of this policy.

### 15.11 Sex Offender Registry

The Campus Sex Crime Prevention Act is a federal law that provides for the tracking of convicted sex offenders enrolled at or employed by institutions of higher education. The University does not operate a POST accredited police department and does not maintain a sex offender registry. This information is available at the Los Angeles County Sheriff's Department, Norwalk Station, 12335 Civic Center Drive Norwalk, CA 90650 (562) 863-8711.

Additionally, individuals can access the United States Department of Justice's *National Sex Offender Public Website* at <http://www.nsopw.gov/>

### 16.0 Crime Statistics

Offense	Year	On Campus	Public Property
Murder/ Non-Negligent Manslaughter	2011	0	0
	2012	0	0
	2013	0	0
Negligent Manslaughter	2011	0	0
	2012	0	0
	2013	0	0
Sex Offenses, Forcible	2011	0	0
	2012	0	0
	2013	1	0
Sex Offenses, Non-Forcible	2011	0	0
	2012	0	0
	2013	0	0
Robbery	2011	0	0
	2012	0	0
	2013	0	0
Aggravated Assault	2011	0	0
	2012	0	0
	2013	0	0
Burglary	2011	2	0
	2012	0	0
	2013	3	0
Motor Vehicle Theft	2011	0	0
	2012	0	0
	2013	0	0
Arson	2011	0	0
	2012	0	0
	2013	0	0
Arrests: Weapons: Carrying, Possessing, etc.	2011	0	0
	2012	0	0
	2013	0	0
Disciplinary Referrals: Weapons Carrying, Possessing, etc.	2011	0	0
	2012	1	0
	2013	0	0
Arrests: Drug Abuse Violations	2011	0	0
	2012	0	1

	2013	0	0
Disciplinary Referrals: Drug Abuse Violations	2011	0	0
	2012	0	0
	2013	0	0
Arrests: Liquor Law Violations	2011	0	0
	2012	0	0
	2013	0	0
Disciplinary Referrals: Liquor Law Violations	2011	0	0
	2012	0	0
	2013	0	0
Stalking ( <i>Recently added by VAWA, Section 304</i> )	-	0	0
	-	0	0
	2013	1	0
Domestic Violence ( <i>Recently added by VAWA, Section 304</i> )	-	0	0
	-	0	0
	2013	0	0
Dating Violence ( <i>Recently added by VAWA, Section 304</i> )	-	0	0
	-	0	0
	2013	0	0

*Federal law also requires the reporting of fires that have occurred on campus, however this requirement is only for those universities with on-campus student housing; SCU has no such facilities at this time and does not officially document fires via this report; however, incident reports of on-campus fires are kept in the Campus Safety office.*

### **16.1 Non-Campus Property/Buildings**

SCU does not own or control any portion of the facilities at partner institutions where students may complete externships or clinical rotations. Students are encouraged to contact the partner institution for more information regarding incidents that occur at those facilities.

### **16.2 Hate Crimes**

There were no reported hate crimes for the years 2013, 2012, and 2011 based on: race, religion, disability, ethnic origin, national origin, sexual orientation, or gender identity.