

INCIDENT REPORT

SUBMITTED

BACKGROUND INFORMATION

Date of Report: 01-03-20		Date of Incident: 01-03-20	Day of Incident: Friday	
Time of Report: 08:35		Time of Incident: 23:00	Incident Code: Burglary	Type of Incident: Retail
Location of Incident: Not Defined		Reporting Officer(s): Mayo, A.		
Account: Southern California University Security Professional		Location: 16200 Amber Valley Drive Whittier, CA 906044051		

ADDITIONAL BACKGROUND INFORMATION

Contacted Ambulance: No	Explanation:			
Contacted Fire: No	Explanation:			
Contacted Police: No	Explanation:			
Photographs Taken? No	Explanation:			Media On Scene? No
Weather Conditions:	Follow-Up Needed: No	Contact:		
Involving Slip or Trip & Fall:	Conditions / Factors Objects / Debris or liquid involved:			
Involving Elevator Entrapments: No	Elev. #:	Time of call to Elev. Co:	Elev. Operator Name:	
Floor Elev. was found on:	Elev. was going Up: No	Elev. was going Down: No	Elev. doors would Open: No	Elev. doors would Close: No

NARRATIVE OF FACTS:

I was advised by Maintenance manager Bob Harrison, that the vending machine located in G150 had been burglarized. Upon arrival I found all external doors secured, and plexiglass window had been removed from door located east of main door entry. Subject or subjects appeared to enter and exit through same opening, window is not armed with sensors so burglar alarm was not activated. Vending machine was burglarized and appears all monies had been taken. I notified the Sheriff's department for reporting purposes as well as the client. There were no other subjects to interview.

Reporting Officer Signature: Mayo, A.	Date: 01/03/20 08:35	Signature of Reviewing Supervisor:	Date:
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